**MINUTES**

**TURKEYFOOT VALLEY AREA SCHOOL DISTRICT**

**CONFLUENCE, PA 15424**

**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**

**MONDAY, APRIL 17, 2023**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

The Turkeyfoot Valley School Board of Directors met in regular session on Monday, April 17, 2023 at the school building in Harnedsville. President Mike Diehl called the meeting to order at 7:03 p.m.

**ITEM #1. ROLL CALL**

A roll call vote was held with the following members present: Terry Bender, Terry Grove, Mike Diehl, David Tannehill, Keith Conn and Cathy Hinzy

Absent: Frank Ryan, Lisa Metheney and Gerald Conn

Administration present: Nicole L. Dice, Christopher Shilk

Others Present: Amanda Younkin and Patsy Younkin

**ITEM #2 SALUTE TO THE FLAG**

All present gave the salute to the flag.

**ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA**

Terry Bender moved and Keith Conn seconded a motion to approve the agenda as amended. **All Directors present voted in the affirmative.**

**ITEM #4. RECOGNITION OF VISITORS**

Student of the Month – Neveah Schrinel (Primary), High School Students Bryce Schmidt and Bryce Nicholson, others in attendance were Paul and Sue Schrinel, April Ely and husband, Amy Foster and husband.

Student Attendance: Merrick and Shannon Miller

**Executive Session**

Terry Grove moved and David Tannehill seconded a motion to go into Executive Session for Personnel matters at 7:06 p.m. **All Directors present voted in the affirmative.**

***The Board of Directors resumed their regular meeting at 7:56 p.m.***

**ITEM #5. APPROVAL OF THE MINUTES**

**Approval of the minutes of the Board of Directors Meeting Minutes of Monday, March 20, 2023 presented for Approval**

Terry Grove moved and Cathy Hinzy seconded a motion to approve the Minutes of the Board of Directors Meeting of Monday March 20, 2023 as presented. **All Directors present voted in the affirmative.**

**ITEM #6. APPROVAL OF THE BOARD BILLS**

Terry Grove moved and Keith Conn seconded a motion to approve the Board Bills for the month of March 2023 as presented. **All Directors present voted in the affirmative.**

**ITEM #7 APPROVAL OF THE TREASURER’S REPORT**

David Tannehill moved and Terry Bender seconded a motion to approve the Treasurer’s Report for the month of March 2023 as presented. **All Directors present voted in the affirmative.**

**ITEM #8. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

**ITEM #9. TRANSFER OF FUNDS**

Terry Grove moved and David Tannehill seconded a motion to approve the transfer of funds from the General Fund to the Payroll Account for the dates of April 21, 2023 and May 9, 2023 not to exceed $120,000 at each transfer. **All Directors present voted in the affirmative.**

**ITEM #10. COMMITTEE REPORTS**

**A. Athletic Committee**

1. **Approval of Athletic Committee Meeting Minutes**

Terry Bender moved and Keith Conn seconded a motion to approve the Athletic Committee Meeting Minutes from April 11, 2023 as presented. **All Directors present voted in the affirmative.**

1. **Approval of Volunteer Assistant Junior High Girls Basketball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve C.J. Nicola as a Volunteer Assistant Junior High Girls Basketball Coach for the 2023-2024 school year pending all clearances and necessary paperwork as presented. **All Directors present voted in the affirmative.**

1. **Approval to Head Boys Basketball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve Landon Loya as Head Boys Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $2,500.00 as presented. **All Directors present voted in the affirmative.**

1. **Approval of Assistant Boys Basketball Coach**

Keith Conn moved and Cathy Hinzy seconded a motion to approve Derrick Megown as Assistant Boys Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $1,500.00 as presented. **All Directors present voted in the affirmative**.

1. **Approval of Head Girls Basketball Coach**

Keith Conn moved and Cathy Hinzy seconded the motion to approve Matt Younkin as Head Girls Basketball coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $2,500.00 as presented. **All Directors present voted in the affirmative**.

1. **Approval of Assistant Girls Basketball Coach**

Keith Conn moved and Cathy Hinzy seconded the motion to approve Jordan Thomas as Assistant Girls Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $1,500.00 as presented. **All Directors present voted in the affirmative.**

1. **Approval of Athletic Committee Meeting**

Terry Bender moved and Keith Conn seconded the motion to approve May 15, 2023 at 6:30 p.m. for the Athletic Committee Meeting with permission to advertise. **All Directors present voted in the affirmative**.

1. **Building & Grounds Committee**
2. **Approval of Building and Use Form**

David Tannehill moved to approve and Terry Grove seconded the motion for the Addison Volunteer Fire Company and the Confluence Volunteer Fire Company to hold trainings in all areas of the school building on May 10, 2023 from 6:30p.m. – 8:00 p.m. The purpose of the training is to have members identify areas and familiarize themselves with the different areas of the school building as part of emergency preparedness planning. They are requesting a custodian to be available to show them around the building during their trainings as presented. **All Directors present voted in the affirmative**.

1. **Committee Meeting Date**

No Buildings and Grounds Committee Meeting needed at this time.

1. **Cafeteria Committee**

Terry Bender moved to approve and Keith Conn seconded the motion for the Cafeteria Committee Meeting to be held on May 10, 2023 at 4:30 p.m. with permission to advertise as presented. **All Directors present voted in the affirmative.**

1. **Curriculum Committee**

Terry Bender moved to approve and Keith Conn seconded the motion for the Curriculum Committee Meeting to be held on May 10, 2023 to follow the Cafeteria Committee meeting with permission to advertise as presented. **All Directors present voted in the affirmative.**

1. **Finance & Purchasing Committee**
2. **Approval to Purchase Property**

Terry Grove moved to approve and Keith Conn seconded the motion for Peggy Miltenberger to purchase property from Karlyne K. Sage and Susan K. Bartholomai, Confluence Borough, 13-0-00147, in the amount of $3,216.53 as presented. **All Directors present voted in the affirmative.**

.**Finance & Purchasing Committee meeting date**

No Finance & Purchasing Committee meeting needed at this time.

1. **Policy Review & Development Committee**
2. **Approval of First Read of Policies**

David Tannehill moved and Keith Conn seconded the approval of the first read of revised and new policies: 137, 137.1, 137.2, 137.3, 236.1, 808, 810, 810AR 1, 810AR 2, 810 attachment as presented. **All Directors present voted in the affirmative.**

1. **Policy Review and Development Committee Meeting date**

 No Policy Review and Development Committee meeting needed at this time.

1. **Transportation Committee**
2. **Transportation Committee Meeting Date**

No Transportation Committee Meeting date is needed at this time.

1. **Technology Committee**
2. **Technology Committee Meeting minutes**

No Technology Committee Meeting is needed at this time.

**ITEM #11 NEW BUSINESS**

1. **Approval of PDE Grant e-Signature Resolution**

Terry Grove moved to approve and Terry Bender seconded the motion to approve the e-Signature resolution with the Pennsylvania Department of Education for grants as presented. **All Directors present voted in the affirmative.**

RESOLUTION

 BE IT RESOLVED, by authority of the **Board of Directors** of the **Turkeyfoot Valley Area School District** and it is hereby resolved by authority of the same, that **Nicole Dice** who is the **Superintendent** of the above-named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above-named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department’s e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Turkeyfoot Valley Area School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department’s Bureau of Management Services promptly in the event that the above-named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above-named officer’s authority to execute agreements electronically on behalf of the body until such notice is received by the Department’s Office of Chief Counsel.

**ITEM #12. OTHER BUSINESS**

1. **Approval of Book Donation**

Keith Conn moved to approve and Terry Grove seconded the motion of a donation to the school library from Joyce Tressler for the book *She Did That? Amazing Female Athletes from A to Z* as presented*.* **All Directors present voted in the affirmative.**

 **2. Approval of Supply Donation**

Keith Conn moved to approve and Terry Grove seconded the motion of tissue donations from the Confluence United Methodist Church as presented. **All Directors present voted in the affirmative.**

 **3. Approval of Pay for District-wide Summer Camp Coordinator**

Keith Conn moved to approve and Terry Grove seconded the motion to approve Nicole L. Dice to fulfill the District-wide Summer Camp Coordinator position for 2023 at a pay rate of her per diem pay plus 25% as presented. (Note: this pay rate directly aligns with the pay rate offered to the teaching staff for the summer camp positions.) **All Directors present voted in the affirmative.**

 **4. Approval of Bus Transportation Donation**

Keith Conn moved to approve and Terry Grove seconded the motion to approve the donation of bus transportation for the Special Rec Day at the Yough Outflow by the United Community Church of God to and from the event on May 4, 2023 as presented. **All Directors present voted in the affirmative.**

**ITEM #13. REPORTS**

1. **Guidance Office Report**-Teresa Cook
2. **Nurse’s Report**-Jane Uphouse
3. **Maintenance/Custodial Report**-Glenn Cameron no report
4. **Athletic Director Report**-Landon Loya
5. **Special Education Report**-Ashleigh Myers and Michele Buttermore
6. **Somerset Technology**-Mike Diehl-verbal
7. **Principal’s Report**-Christopher Shilk
8. **Superintendent’s Report**-Nicole L. Dice

**Approval of Graduation date**

Terry Bender moved to approve and Terry Grove seconded June 4, 2023 as the date for Graduation as presented. **All Directors present voted in the affirmative.**

**Approval of CAMCO Contract**

Terry Bender moved to approve and Terry Grove seconded the motion for the CAMCO contract for the 2023-2024 school year as presented. **All Directors present voted in the affirmative.**

**ITEM # 14 PERSONNEL COMMITTEE**

 **1. Approval of New Position**

David Tannehill moved to approve and Keith Conn seconded the motion to create a split position for secondary math instruction and PIMS coordinator as presented. **All Directors present voted in the affirmative.**

 **2. Approval to hire Math Instructor/PIMS coordinator**

David Tannehill moved to approve and Keith Conn seconded the motion to hire April Ely as a Secondary Math instructor and PIMS Coordinator starting April 18, 2023 under the ARP ESSER Grant Funding at a salary of $33,850 with benefits pending all necessary paperwork and clearances as presented. It was also noted that the new employee would be carrying over 25 sick days from her last place of employment. **All Directors present voted in the affirmative.**

 **3. Approval to hire Math teacher**

David Tannehill moved to approve and Keith Conn seconded the motion to hire Amy Foster as a Secondary Math teacher starting April 12, 2023 at a salary of $36,250.00 with benefits pending all necessary paperwork and clearances as presented. **All Directors present voted in the affirmative.**

 **4. Approval to Hire ESY teacher**

David Tannehill moved to approve and Keith Conn seconded the motion to hire Dawn Walters as an Extended School Year teacher for the 2022-2023 school year paid at their per diem rate as presented. **All Directors present voted in the affirmative.**

 **5. Approval to Hire ESY teacher**

David Tannehill moved to approve and Keith Conn seconded the motion to hire Kara Grove as an Extended School Year teacher for the 2022-2023 school year paid at their per diem rate as presented. **All Directors present voted in the affirmative.**

 **6. Approval to Hire ESY teacher**

David Tannehill moved to approve and Keith Conn seconded the motion to hire Ashleigh Myers as an Extended School Year teacher for the 2022-2023 school year paid at their per diem rate as presented. **All Directors present voted in the affirmative.**

 **7. Approval to Waive Tuition**

David Tannehill moved to approve and Keith Conn seconded the motion to waive tuition for district employees’ children to attend TVASD for the 2023-2024 school year as presented. **All Directors present voted in the affirmative.**

 **8. Approval of Resignation due to Retirement**

David Tannehill moved to approve and Keith Conn seconded the motion to accept the receipt of resignation due to retirement from Toni L. Smith effective the end of the day September 8, 2023 as presented. **All Directors present voted in the affirmative.**

 **9. Approval to Appoint Account Management duties**

David Tannehill moved to approve and Keith Conn seconded the motion to appoint Amanda Younkin to co-manage student accounts at a stipend of $1,000.00 for the remainder of the 2022-2023 school calendar year as presented. **All Directors present voted in the affirmative.**

 **10. Approval to Appoint Account Management duties**

David Tannehill moved to approve and Keith Conn seconded the motion to appoint Lisa Megown to co-manage student accounts at a stipend of $1,000.00 for the remainder of the 2022-2023 school calendar year as presented. **All Directors present voted in the affirmative.**

 **11. Approval of FMLA**

David Tannehill moved to approve and Keith Conn seconded the motion to approve the FMLA request for employee 2022-2023-03 beginning on march 21, 2023 and continuing until the end of the 2022-2023 school calendar year as presented. **All Directors present voted in the affirmative.**

**ITEM #15. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**IEM #16. VISITOR COMMENTS**

**ITEM #17. ADJOURNMENT**

Terry Grove moved to approve and Keith Conn seconded a motion to adjourn at 8:13p.m. **All Directors present voted in the affirmative.**

Respectfully submitted,

Patricia (Patsy) Younkin, TVASD Board Secretary